

## Victorious International British School

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### Risk Assessment

At Victorious School we believe that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment. We always conduct a risk assessment for every visit and outing, and staff will often make a pre-outing visit to assess the risks where possible.

The basis of this policy is risk assessment

- Identification of risk; where it is and what is it?
- Who is at risk: Staff, children, parents, adults, etc?
- Control measures to reduce/eliminate risk: What will you need to do, or ensure others will do, in order to reduce that risk?
- Monitoring and review: How do you know if what you have said is working, or is it thorough enough? If it is not working, it will need to be amended, or maybe there is a better solution.

### **Procedures**

Our risk assessment process covers adults and children and includes:

- Checking for and noting hazards and risks indoors and outside, and in our premises and for activities.
- Assessing the level of risk and who might be affected.
- Deciding which areas need attention
- Developing an action plan that specifies the action required; the timescales for action, the person responsible for the action and any funding required
- We maintain lists of health and safety issues, which are checked daily before the school day begins as well as those that are checked on a weekly, termly and annual basis when a full risk assessment is carried out.

This policy was adopted by  
On  
Date to be reviewed  
Signed on behalf of the provider  
Name of signatory  
Role of signatory

Victorious School

1<sup>st</sup> May 2022

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E Signature

A handwritten signature in black ink, appearing to read "Victoria Gomez-Middleton", written over a horizontal line.

Victoria Gomez-Middleton

Director

