

Victorious International British School

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First Aid Policy

At Victorious School staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All staff will be trained in relevant First Aid training and refresh their skills and knowledge annually.

1. A first aid box containing basic first aid equipment that complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items:
 - Triangular bandages (ideally at least one should be sterile) x 4
 - Sterile dressings: a) small x 3 b) Medium x 3 c) Large x 3
 - Composite pack containing 20 assorted (individually-wrapped) plasters x 1
 - Sterile eye pads (with bandage or attachment)
 - Sterile Dressing x 2
 - Container of 6 safety pins x 1

2. In addition to the first aid equipment, each box should be supplied with:
 - 2 pairs of disposable plastic (PVC or vinyl) gloves.
 - 1 plastic disposable apron
 - A thermometer
 - A cold pack is kept in the freezer

The first aid box is easily accessible to adults and is kept out of reach of the children. No un-prescribed medicine is given to children, parents or staff, unless this is pain and fever relief providing we have prior written consent from the parent and only when there is a health reason to do so, in line with our Administering medicines policy. In the case of minor injury or accidents, first aid treatment is given by a qualified first aider. - In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do. An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken. Parents sign a consent form at registration allowing a member of staff or me to take their child to the nearest medical unit to be examined, treated or admitted as necessary, on the understanding that they have been informed and are on their way to the hospital.

Accidents and injuries are recorded in an accident record file which is signed by a parent or regular carer in line with our Recording and Reporting of Accident and Incidents Policy.

Emergency Services Numbers

- **All services: 112**
- **Ambulance: 061**
- **Fire brigade: 080**
- **National police: 091**
- **Local police: 092**

This policy was adopted by

On

Date to be reviewed

Signed on behalf of the provider

Name of signatory

Role of signatory

Victorious School

1st September 2022

1st September 2023

E Signature



Victoria Gomez-Middleton

Director